



POSITIONS IMMEDIATELY AVAILABLE

Houston, February the 6th, 2017 RECRUITING ANNOUNCEMENT

The ICE-Italian Trade Promotion Agency is the government organization which promotes the internationalization of the Italian companies, in line with the strategies of the Ministry for Economic Development. ICE provides information, support and advice to Italian and foreign companies.

In addition to its Rome headquarters, ICE operates worldwide from a large network of Trade Promotion Offices linked to Italian embassies and consulates and working closely with local authorities and businesses.

The Italian Trade Agency – Houston Office is the last-born of the ITA's network in US (after NYC, Miami, Chicago, Atlanta e Los Angeles), with its offices in 1300 Post Oak Blvd, suite 775, 77056 Houston TX (upper floor to the Consulate General)

Just to clarify:

- Italians with an US working visa (we cannot sponsor anybody), Italian-american and American are welcome at the same level;
- The knowledge of Italian well spoken and written is highly preferable;
- The specific college degree requested can be both from Italy or US or other countries
- if supported by working experience, we are open to consider different degree;
- ITA cannot be sponsor of any visa or in other words the candidate should have already a regular working visa.

A Junior Marketing/Promotion Officer

For the position of Junior Marketing/Promotion Officer is requested

- Capability of planning and coordinating trade shows and different promotional events (seminars, workshops, meetings and mission to/from Italy); skills in financial control, budgeting, administration and accounting; capability in market analysis and research projects for different industry sectors; attitude in sourcing and assistance to Italian companies interested in entering the US market, as well as US companies interested in Italian products/companies/investments.
- Bachelor degree in Economics, Business Administration, Engineering or technical subjects. High skills in informatics.

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ITALIAN TRADE AGENCY
ICE - Italian Trade Commission
Trade Promotion Section of the
Consulate General of Italy
Houston Office



- Previous work's experience (certified by the employer) and other courses taken in Economics, Marketing (certified by the school) or related are welcome.
- Languages required: English, native spoken and written. Italian, fluently spoken and written.
- The candidate must be an American Citizen or if foreigner, have a valid US work visa.
- Must be able to travel internationally with a valid passport.
- Other skills: ability to work with technical subject matter and translate for a variety of audiences (private, institutional, etc.). Project management skills coupled with a high attention to detail and superior multi-tasking abilities. Interpersonal skills.

B Accounting Officer

For the position of Accounting Officer is requested

- High skills in financial control, budgeting, administration and accounting;
- Bachelor degree in Economics and Business Administration. CPA's / auditors experience are preferred. High skills in informatics.
- Previous work's experience (to be certified by the employer) and other courses related to Accounting/Administration (certified by the school) or related are welcome.
- Languages required: English, native spoken and written. Italian, fluently spoken and written.
- The candidate must be an American Citizen or have a valid US work visa.
- Must be able to travel internationally.
- Other skills: ability to work with technical subject matter and translate for a variety of audiences (private, Institutional, etc.). Project management skills coupled with a good attention to detail and multi-tasking abilities. Good interpersonal skills.

Please send your resume (EU's style) and related certification ONLY BY EMAIL to houston@ice.it before and not after the 28th of February.

Regards,

Carlo Angelo Bocchi
Italian Trade Commissioner