



RESEARCH

(Study-research or Subordinate Work-research)

Each applicant is required to bring a complete set of documents (ex. a family of 4 people = 4 sets of documents). Multiple applications with only one set of documents will not be accepted.

1. **Visa application form**. Please notice that all the names appearing on the passport must appear on the application form (all data must match those on the passport). The form must be dated and signed in front of a Visa Officer.
2. **Recent passport-size photograph** (1.2”x1.5” or 3x4 cm), on white background, full face and front view. Scanned or photocopied photos will NOT be accepted;
3. **Valid passport** (Original plus 1 copy of the page with photograph and expiration date). The passport or travel document must be valid at least three months after the visa expiration date. Please make sure the passport is no older than 10 years and has at least two blank pages to affix the visa;
4. **Permanent Residence Card** (Original plus 1 copy) or other US immigration document allowing re-entry into the United States (e.g., valid long-term US visa, Advanced Parole, etc.). International students must submit original F-1 Visa and I-20 (plus 1 copy);
5. **Driver’s License or State ID** (Original plus 1 copy) as proof of residence in the jurisdiction of this Consulate General. If you recently moved into our jurisdiction you can submit another proof of current address (e.g., utility bills, bank statements, etc.);
6. **Copies of most recent Schengen Visas** affixed in your passport;
7. **Employment verification**: Letter of employment indicating the position held .
8. **Flight reservation** round trip showing complete itinerary. If you visit more than one Schengen country, please provide means of transportation between countries (ex. car rental, train reservation);
9. **Visa fee** (non refundable). This Consulate accept only Money Orders, Cashier's checks or cash payable to the Consulate General of Italy, We do not accept personal checks or credit cards;
10. **Mailing** Applicants can provide a SELF-ADDRESSED, PRE-PAID EXPRESS MAIL ENVELOPE to receive the passport and visa by mail. Envelopes with insufficient postage will not be accepted. WE DO NOT ACCEPT REGULAR MAIL Passport and visas can be always collected at this Office during regular business hours.

RESEARCH FOR FOR LESS THAN 90 DAYS:

1. **“Convezione di Accoglienza”** hosting agreement undertaken between the researcher and the Italian accredited University or Research Organization.Institute;
In case the hosting agreement doesn’t specify any information regarding covered expenses, lodging and medical insurance applicants are required to provide the following :
 - a. **Proof of financial means.**
 - A recent bank statements from a US banking institution **OR**
 - A Bank letter of financial good standing;
 - Dependents can submit an Affidavit of Support signed by the family member sponsoring the trip along with his/her recent bank statement.

b. **Medical Insurance Coverage Abroad** for the entire period of travel in the Schengen area with a minimum coverage of Euro 30,000 **for hospitalization, emergencies, evacuation and repatriation.** Make sure that these 4 benefits are itemized on the policy issued by your current US Health Insurance company, or by a US Travel Insurance company. If your US insurance provider cannot issue a letter specifying the above, you contact a travel insurance company which will be able to do so. **(we do not accept insurance card or insurance booklets);**

c. **Proof of lodging** for the entire duration of the trip and for all the countries you intend to visit:

- Confirmed hotel reservations with name and address of hotels, name and number of guests, duration of stay. For cruises or other organized trips, provide official itinerary or vouchers with places visited, number of days in each location, and type of accommodation; **OR**
- Host declaration duly filled out, dated and signed by the host and accompanied by copy of hosts' ID or copy of a valid Residency Permit "Permesso di soggiorno";

RESEARCH FOR MORE THAN 90 DAYS:

1. **"Nulla Osta"** entry clearance issued by the "Sportello Unico" Office .

The Italian University or Italian Institute will apply at the "Sportello Unico" (Unified Immigration Desk) for a Nulla Osta (entry clearance) in favor of the researcher, providing all the documents requested by the present Italian regulation (art .27-ter DL.286/98);

2. **"Codice Fiscale"** Italian fiscal code (optional).

Family Dependent are eligible to apply for a family visa "Motivi familiari" see www.conshouston.esteri.it/ visas for information.