



Consulate General of Italy
Houston

Tel. 713-850-7520 -- e-mail: visas.houston@esteri.it - website: <https://conshouston.esteri.it/>

1. CIVILIAN PERSONELL

Members in close relations with the United States Armed Forces and subjects to their rules but not directly employed by them. Their presence is essential for the logistic operation of the installation in Italy. ONLY Civilian Personnel falling in **category A and B** and their family dependents can apply for a Mission Visa at the Consulate General of Italy.

A. TECHNICAL REPRESENTATIVE AND CONTRACTORS

B. ESSENTIAL PERSONELL (USO- UNITED SERVICE ORGANIZATIONS)

- [Visa application form](#). Please notice that all the names appearing on the passport must appear on the application form (all data must match those on the passport). The form must be dated and signed before a Visa officer or a US notary public.
- [Recent passport-size photograph \(2" x 2"\)](#), on white background, full face and front view. Scanned or photocopied photos will NOT be accepted;
- [Valid passport \(Original plus 1 copy of the page with photograph and expiration date\)](#). The passport or travel document must be valid at least three months after the visa expiration date. Please make sure the passport is no older than 10 years and has at least two blank pages to affix the visa;
- [Permanent Residence Card \(1 copy\)](#) or other US immigration document allowing re-entry into the United States (e.g., valid long-term US visa, Advanced Parole, etc.). International students must submit original F-1 Visa and I-20 (plus 1 copy); **NOT APPLICABLE TO US CITIZENS.**
- [Driver's License or State ID \(1 copy\)](#) as proof of residence in the jurisdiction of this Consulate General. If you recently moved into our jurisdiction you can submit another proof of current address (e.g., utility bills, bank statements, etc.);
- [U.S.S.O. \(United States Sending State Office of Italy\) verification letter](#) (for inquires contact the US Embassy in Rome : ussoparalegals@state.gov or fax COMMERCIAL 39—6-46742303/39-06-4674-2653)
- [Flight reservation](#) showing complete itinerary. If you visit more than one Schengen country, please provide means of transportation between countries (ex. car rental, train reservation);
- [Mailing](#)
Applicants can provide a SELF-ADDRESSED, PRE-PAID EXPRESS MAIL ENVELOPE to receive the passport and visa by mail. Envelopes with insufficient postage will not be accepted. **WE DO NOT ACCEPT REGULAR MAIL** Passport and visas can be always collected at this Office during regular business hours.

2. CIVILIAN PERSONNEL'S FAMILY DEPENDENTS:

- [Visa application form](#). Please notice that all the names appearing on the passport must appear on the application form (all data must match those on the passport). The form must be dated and signed before a Visa officer or a US notary public.
- [Recent passport-size photograph \(2"x 2"\)](#), on white background, full face and front view. Scanned or photocopied photos will NOT be accepted;
- [Valid passport](#) (**Original plus 1 copy of the page with photograph and expiration date**). The passport or travel document must be valid at least three months after the visa expiration date. Please make sure the passport is no older than 10 years and has at least two blank pages to affix the visa;
- [Permanent Residence Card \(1 copy\)](#) or other US immigration document allowing re-entry into the United States (e.g., valid long-term US visa, Advanced Parole, etc.). International students must submit original F-1 Visa and I-20 (plus 1 copy); **NOT APPLICABLE TO US CITIZENS**.
- [Driver's License or State ID \(1 copy\)](#) as proof of residence in the jurisdiction of this Consulate General. If you recently moved into our jurisdiction you can submit another proof of current address (e.g., utility bills, bank statements, etc.);
- [U.S.S.O. \(United States Sending State Office of Italy\) verification letter](#) (for inquires contact the US Embassy in Rome : ussoparalegals@state.gov or fax COMMERCIAL 39—6-46742303/39-06-4674-2653);
- [Marriage certificate \(one copy\)](#);
- [Children's birth certificates \(one copy\)](#);
- [Children's in legal custody](#): copy of the judge order of full custody of the minor. In case of children in joint custody: copy of the judge order joint custody and a signed authorization to travel to Italy by the parent not travelling with the minor;
- [Flight reservation](#) showing complete itinerary. If you visit more than one Schengen country, please provide means of transportation between countries (ex. car rental, train reservation);
- [Mailing](#)
Applicants can provide a SELF-ADDRESSED, PRE-PAID EXPRESS MAIL ENVELOPE to receive the passport and visa by mail. Envelopes with insufficient postage will not be accepted. Passport and visas can be always collected at this Office during regular business hours.