



Consulate General of Italy
Houston

SUBORDINATE EMPLOYMENT

Sports personnel and athletes

Each applicant is required to bring a complete set of documents (ex. a family of 4 people = 4 sets of documents). Multiple applications with only one set of documents will not be accepted.

1. **Visa application form**. Please notice that all the names appearing on the passport must appear on the application form (all data must match those on the passport). The form must be dated and signed in front of a Visa Officer;
2. **Recent passport-size photograph** 2 x 2 inches (51 x 51 mm) on white background, full face and front view. Scanned or photocopied photos will NOT be accepted;
3. **Valid passport** (**Original plus 1 copy of the page with photograph and expiration date**). The passport or travel document must be valid at least three months after the visa expiration date. Please make sure the and has at least two blank pages to affix the visa;
4. **Permanent Residence Card** (**Original plus 1 copy**) or other US immigration document allowing re-entry into the United States (e.g., valid long-term US visa, Advanced Parole, etc.). International students must submit original F-1 Visa and I-20 (plus 1 copy);
5. **Driver's License or State ID** (**Original plus 1 copy**) as proof of residence in the jurisdiction of this Consulate General. If you recently moved into our jurisdiction you can submit another proof of current address (e.g., utility bills, bank statements, etc.);
6. **CONI Entry clearance** "Dichiarazione nominativa di assenso "issued by CONI (ITALIAN NATIONAL OLIMPIC COMMITTEE) upon request by the Italian Sport Team. (This document will be sent by the CONI directly to the Visa Office);
7. **Italian Fiscal Code** (Codice Fiscale) optional, applicant can request the CF in Italy at the "Agenzia delle Entrate";
8. **Flight reservation** round trip or one-way trip showing complete itinerary. If you visit more than one Schengen country, please provide means of transportation between countries (car rental, train reservation, etc);
9. **Visa fee** (non refundable). The Office accepts only USPS Money Orders payable to the Consulate General of Italy, We do not accept personal checks or credit cards;
10. **Mailing**. Applicants are requested to provide a SELF-ADDRESSED, PRE-PAID EXPRESS MAIL ENVELOPE to receive the passport and visa by mail. Envelopes with insufficient postage will not be accepted. Passport and visas can also be picked up in person during regular business hours. WE DO NOT ACCEPT REGULAR MAIL.